

CONFERENCE

AT THE COMMERCIAL CLUB

WELCOME

CONFERENCES AT THE COMMERCIAL CLUB

ABOUT US

At the Commercial Club, our job is to ensure that you are provided with all you need to make your special event a memorable and enjoyable time.

CATERING

Enclosed are the function menus for your perusal. Our on-site caterers, Mat and Lauren Oates, are only too happy to discuss varying options available to suit your individual requirements.

CATERING CANCELLATION POLICY

Please note that should you cancel your event within 7 days prior to the event taking place, you will be charged 50% of your catering costs. If you cancel within 3 days of the event, you will be charged full cost of your catering. Once final numbers have been confirmed with the Functions Co-ordinator 7 days prior this will be your minimum guest number charged. Any increase in numbers will be charged accordingly and must be advised 3 days prior to the function. The catering is provided by the contracted company CnL Catering.

All prices are GST inclusive. Surcharge of \$5 per person on Sunday and public holidays.

OUR SERVICES

Whether you need to organise a board meeting for 10 or a forum for 250, the Commercial Club can cater to all of your needs. The club offers a number of rooms for your next event. Your room hire rate includes setup of the room to your specifications, plus the use of our standard technical facilities as listed below.

Lectern

Screen

Whiteboard

Flip Chart

PA System

Optional extras for hire:

Data projector for hire at an additional cost of \$50 per session

If we are unable to meet your audio visual requirements we can arrange a quote from a local supplier for you.






ROOM HIRE

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RJ HALL ROOM

With seating for 50 - 120 people, fullbar facilities, toilets and disabled access, the Pacific Lounge is the ideal room for smaller, more intimate functions.






Room size ??? x ???

				
THEATRE	CLASSROOM	U-SHAPE	DINNER	CABARET
100 PEOPLE	45 PEOPLE	34 PEOPLE	90 PEOPLE	64 PEOPLE

NATHAN ROOM

The Nathan Room has the capacity to hold 80 - 200 people. Providing bar facilities for 50+ guests, toilets and disabled access, the Nathan Room is the ideal room for larger, more elaborate functions.


Room size ??? x ???

				
THEATRE	CLASSROOM	U-SHAPE	DINNER	CABARET
345 PPL UPPER + LOWER LEVELS	60 PEOPLE	50 PEOPLE	190 PPL WITHOUT DANCEFLOOR	136 PPL WITHOUT DANCEFLOOR
240 PPL LOWER LEVEL			170 PPL WITH DANCEFLOOR	120 PPL WITH DANCEFLOOR

THE DECK

There is also the option for guests to experience our al fresco area for canapes before moving to the main event in their chosen dining area.




Room size ??? x ???


COCKTAIL
60 PEOPLE

BOARDROOM

For an intimate private dining experience, the boardroom can host up to 40 patrons.

Room size ??? x ???

		
THEATRE	CLASSROOM	U-SHAPE
40 PEOPLE	18 PEOPLE	21 PEOPLE

CATERING

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BEVERAGES

Basic Tea & Coffee	3.00
Tea & Coffee served continuously all day	5.00
Juice bar (fruit punch & iced tea)	5.00
Tea, coffee & juice bar all day	8.50

If all day tea & coffee is ordered you can select one morning or afternoon tea selection for an additional \$4.00 per person per session

BASIC OPTIONS

Basic morning tea	7.00
<i>Tea, coffee and scones</i>	
Tea, coffee and biscuits	5.00
Tea, coffee and biscuits all day	6.50
Fresh fruit platter	50.00

MORNING OR AFTERNOON TEA

Tea, coffee & choice of 3 bakery items	9.50
<i>Chocolate brownie slice</i>	
<i>Orange and poppy seed muffins</i>	
<i>Chef's selected gateaux</i>	
<i>White chocolate and lemon poppy biscuits</i>	
<i>Butter cookies</i>	
<i>Fresh fruits</i>	
<i>Muesli bars</i>	
<i>Sultana scones</i>	
<i>Pumpkin scones</i>	
<i>Zucchini slice</i>	
<i>Vegetable frittata slice</i>	
<i>Banana bread slices</i>	
<i>Bacon, shallot and cheese muffin</i>	

LUNCH PACKAGES

Option One	12.00
<i>A selection of two choices of gourmet wraps, sandwiches or gourmet bread rolls with a selection of two salads - green salad, potato salad, pasta salad or baby spinach and roasted pumpkin</i>	
Option Two	14.00
<i>Hot finger food with sandwiches, mini rolls and a choice of either two salads or one soup</i>	
Option Three <i>Maximum 40 people</i>	12.00
<i>Pre-order a selection of meals in our special board. Once pre-ordered, a set table in the restaurant is available for your meals to be served in your break</i>	
Option Four <i>Minimum 25 people</i>	16.50
<i>Make your own sandwich buffet for guests to make their own sandwich from a variety of breads and fillings with tea and coffee facilities.</i>	
Option Five <i>Minimum 25 people</i>	16.50
<i>Choice of two curries with rice and salads to suit</i>	
<i>Butter chicken</i>	
<i>Malayan chicken</i>	
<i>Massaman beef</i>	
VEG <i>Vegetarian chickpea</i>	
<i>Thai style coconut satay chicken</i>	

BEVERAGES

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SPARKLING WINE

Emeri Pink Moscato	200ml bottle 7.00
Brown Brothers Prosecco	200ml bottle 7.00
Yellowtail Bubbles	200ml bottle 7.00
Willowglen Brut	glass 5.00 bottle 21.00
Cottontail White Bubbles	bottle 24.00

ROSÉ WINE

Hungerford Hill Rosé	bottle 40.00
De Bortoli Nebbiolo Rosé	bottle 30.00

RED WINE

Yellowtail Shiraz	187ml bottle 6.00
The Grazer Shiraz	glass 5.00 bottle 21.00
Willowglen Cabernet Merlot ...	glass 5.00 bottle 21.00
The Grazer Cabernet Sauvignon	glass 5.00 bottle 21.00
Yarran Leopardwood Shiraz	bottle 25.00
Hiraji's Spell Shiraz	bottle 35.00
De Bortoli Woodfired Heathcote Shiraz	bottle 42.00
Bunnamagoo Cabernet Merlot	bottle 40.00
Taylors Estate Cabernet Sauvignon	bottle 35.00

CRAFT BEER

Fat Yak	James Boags
Lazy Yak	Mountain Goat
Wild Yak	Pale Ale Steam Ale
Corona	Balmain Ale
Asahi	
.....	bottle 7.50

WHITE WINE

Windy Peak Sauvignon	
Blanc Semillon	187ml bottle 6.00
Yellowtail Chardonnay	187ml bottle 6.00
Brown Brothers Moscato	275ml bottle 8.00 750ml bottle 22.00
The Grazer Chardonnay	glass 5.00 bottle 21.00
Sacred Hill Traminer Riesling ..	glass 5.00 bottle 21.00
Richland Sauvignon Blanc	glass 6.00 bottle 22.00
Myka Sauvignon Blanc	glass 6.00 bottle 24.00
Three Tales Sauvignon Blanc ..	glass 6.00 bottle 28.00
Borambola Wishing Well Sauvignon Blanc	bottle 33.00
Bunnamagoo Semillon	bottle 38.00
Bunya Bunya Semillon	bottle 38.00
Yarran Pinot Grigio	bottle 22.00
Taylors Pinot Gris	bottle 35.00

TRADITIONAL BEER

Melbourne Bitter	5.40
Pure Blonde	5.40
Toohey's Extra Dry	5.40
Toohey's Old	5.40
Toohey's New	5.40
Victoria Bitter	5.40
Summer Bright Lager	5.40
Carlton Dry	5.40
Hahn Premium Light	5.00
Cascade Premium Light	5.00
XXXX Gold	5.20
Great Northern	5.20

MOTEL

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To experience officially accredited 4.5 star quality accommodation try the Wagga RSL Motel & Apartments. Enjoy a relaxed stay complemented by outstanding customer service, modern decor and high quality facilities including a solar heated pool. Centrally located opposite the Murrumbidgee Turf Club Racecourse, the Wagga RSL Motel is five minutes from Wagga's CBD, a fifteen minute drive from Wagga Airport and a short stroll to the Commercial Club.

EXECUTIVE SUITE

Large rooms with a choice of bedding options to accommodate up to 3 guests as couples or colleagues. Spacious ensuite with walk in shower and large fluffy bath sheets. Flat screen TV plus CD player and Ipod dock. Also available are interconnecting suites for families as well as a choice of courtyard, terrace or first floor with a balcony for no additional cost. Complimentary Wi-Fi is available throughout the Motel.

Rates from \$159

LUXURY SPA

Spread out in our massive suite, the best in the Motel with views over the MTC racecourse. King pillow top bed, full lounge area with 127 cm flat screen, dining suite and walk in robe, 3 seater lounge (doubles as a fold out bed for young children). All the features of the Deluxe suite plus a massage spa bath, kitchenette with full size fridge. A generous selection of coffees and teas, complimentary bottled water and a coffee pod machine.

Rates from \$233.10

EXECUTIVE SPA

All spa suites feature views over the MTC racecourse and include a large spa bath as well as a shower and dual basins. A larger flat screen TV, 3 seater lounge (doubles as a fold out bed for young children) and pillow top Queen Bed. A generous selection of coffees and teas, complimentary bottled water and a good size fridge.

Rates from \$179

CORNER SPA

Views over the MTC racecourse with personal balcony plus a large corner spa, dual basins and shower. A larger flat screen TV, 3 seater lounge (doubles as a fold out bed for young children) and pillow top Queen Bed. A generous selection of coffees and teas, complimentary bottled water and a good size fridge.

Rates from \$179

DELUXE SPA

Views over the MTC racecourse with a huge bathroom with extra deep spa bath as well as a shower and dual basins, plus bathrobes. Extra-large suite with King pillow top bed 107 cm flat screen, surround sound, 3 seater lounge (doubles as a fold out bed for young children). A generous selection of coffees and teas, complimentary bottled water, a good size fridge and a coffee pod machine.

Rates from \$217.55

APARTMENTS

Luxuriously appointed 2 bedroom apartments, adjacent to the Motel with access to all the Motel/Club facilities. Choice of bedding to accommodate up to 6 guests with a flat screen in every bedroom! Brand new fully equipped kitchen and large dining/living area as well as outside seating on the patio/terrace. Perfect for short or longer term stays with servicing optional, the ultimate in comfort, space and privacy.

Rates from \$217.55

CONDITIONS

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WAGGA RSL CLUB CONFERENCE BOOKING GUIDELINES

Room Hire Fee

The room hire fee includes:

Venue set up

White board and markers

Flip chart

Extension cords and power boards

Cloths for cabaret tables (depending on availability)

Lectern and hand-held microphone

Screen

Glasses and water in the room

A data projector is available for \$50 hire per day – or you may BYO.

Photocopying is also available-black and white (20c per page) and colour (30c per page) .

Pens, notepads and mints are available at \$5 per person.

Catering

In-room catering is provided by contactor CnL Catering.

Catering numbers must be advised by the Wednesday of the week prior to the function. This is the minimum number you will be charged for however catering numbers may increase.

CnL Catering will invoice for catering following the meeting/conference.

Confirmation

The week prior to the event all details must be confirmed either by phone or email. Please carefully check the information.

A booking will be regarded as confirmed only upon receipt of the room hire, along with the signed contract.

In the next three working days you will receive a tax invoice for your function, please ensure payment is made in full four working days prior to the event.

BOOKING

CONFERENCES AT THE COMMERCIAL CLUB

YOUR CONFERENCE

Date of Event Venue

Name of Conference

Company

Postal Address for Invoice Purposes

.....

Contact Name

Phone Fax

Email

Facilitator on the day

Contact of Facilitator

Number of Attendees Payment Method Cash | Credit Card | Direct Debit

ROOM REQUIREMENTS

Room Hire Nathan Room | RJ Hall Room | Boardroom | The Deck

Room Setup Theatre | Classroom | U-Shape | Cabaret | Board

Room Access (Available from 8.30am)

Commencement Time Finish Time (Room fully vacated)

AV Equipment Required Whiteboard | Flip chart | Speakers | Lectern | Microphone

Optional Extras Data Projector - \$50 | Teleconferencing Facilities - \$50 | Smartboard - \$50
Electronic Whiteboard - \$50 | Pens, notepads & mints - \$5 per person

BOOKING

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CATERING

Arrival Coffee Time

Morning Tea Time

Lunch Time

Afternoon Tea Time

Other

Please circle selections:

Beverages Basic | All Day Tea & Coffee | Juice Bar | All Day Tea, Coffee & Juice

Basic Options Basic Morning Tea | Tea, Coffee & Biscuits | All Day Tea, Coffee & Biscuits | Fresh Fruit Platter

Morning or Afternoon Tea

Tea, Coffee & Choice of 3 Bakery Items

- | | | |
|---|---|---|
| <input type="checkbox"/> Chocolate Brownie Slice | <input type="checkbox"/> Chef's selected gateaux | <input type="checkbox"/> Orange & Poppy Seed Muffins |
| <input type="checkbox"/> Butter Cookies | <input type="checkbox"/> Fresh Fruits | <input type="checkbox"/> White Chocolate & Lemon Poppy Biscuits |
| <input type="checkbox"/> Muesli Bars | <input type="checkbox"/> Sultana Scones | <input type="checkbox"/> Pumpkin Scones <input type="checkbox"/> Zucchini Slice |
| <input type="checkbox"/> Vegetable Frittata Slice | <input type="checkbox"/> Banana Bread Slices Bacon, Shallot & Cheese Muffin | |

Lunch Packages

Option One | Option Two | Option Three | Chef's selection hot finger food | Hot finger food platter | Noodle Boxes

Delegate Packages

Carvery Buffet | Asian Express | Pizza & Salad | BBQ Buffet

DIETARY REQUIREMENTS

Name of Person Requirement

Name of Person Requirement

Name of Person Requirement

BOOKING

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BEVERAGES

Tab

Tab Limit

Drink Selection

AGREEMENT

Company Name

would like to confirm the above details and agree to the Wagga RSL conditions.

Contact Name

Signature Date