

CORPORATE

AT THE COMMERCIAL CLUB

WELCOME

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

ABOUT US

At the Commercial Club, our job is to ensure that you are provided with all you need to make your special event a memorable and enjoyable time.

CATERING

Enclosed are the function menus for your perusal. Our on-site caterers, Mat and Lauren Oates, are only too happy to discuss varying options available to suit your individual requirements.

CATERING CANCELLATION POLICY

Please note that should you cancel your event within 7 days prior to the event taking place, you will be charged 50% of your catering costs. If you cancel within 3 days of the event, you will be charged full cost of your catering. Once final numbers have been confirmed with the Functions Co-ordinator 7 days prior this will be your minimum guest number charged. Any increase in numbers will be charged accordingly and must be advised 3 days prior to the function. The catering is provided by the contracted company CnL Catering.

All prices are GST inclusive. Surcharge of \$5 per person on Sunday and public holidays.

OUR SERVICES

Whether you need to organise a board meeting for 10 or a forum for 250, the Commercial Club can cater to all of your needs. The club offers a number of rooms for your next event. Your room hire rate includes setup of the room to your specifications, plus the use of our standard technical facilities as listed below.

Lectern

Screen

Whiteboard

Flip Chart

PA System

Optional extras for hire:

Data projector for hire at an additional cost of \$50 per session

If we are unable to meet your audio visual requirements we can arrange a quote from a local supplier for you.

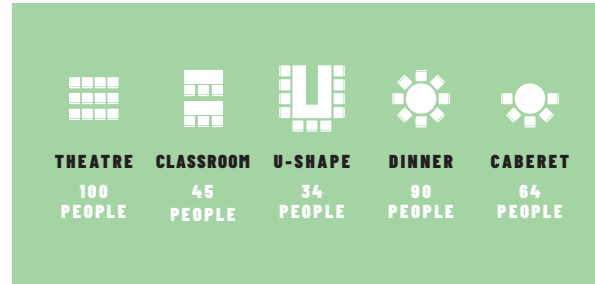
ROOM HIRE

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

RJ HALL ROOM

With seating for 50 - 120 people, fullbar facilities, toilets and disabled access, the Pacific Lounge is the ideal room for smaller, more intimate functions.

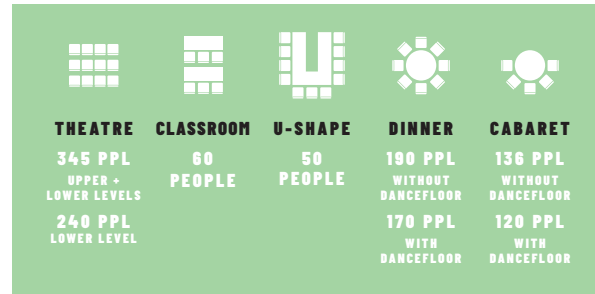
Room size ??? x ???



NATHAN ROOM

The Nathan Room has the capacity to hold 80 - 200 people. Providing bar facilities for 50+ guests, toilets and disabled access, the Nathan Room is the ideal room for larger, more elaborate functions.

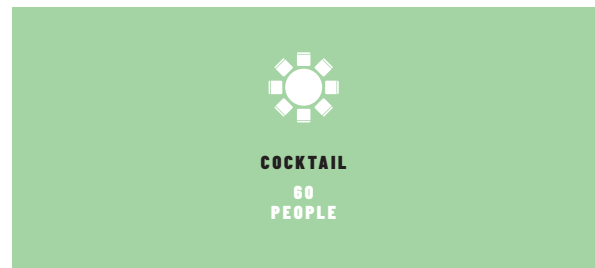
Room size ??? x ???



THE DECK

There is also the option for guests to experience our al fresco area for canapes before moving to the main event in their chosen dining area.

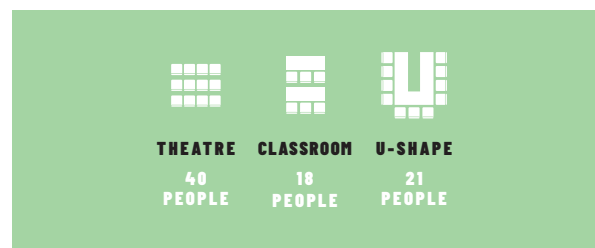
Room size ??? x ???



BOARDROOM

For an intimate private dining experience, the boardroom can host up to 40 patrons.

Room size ??? x ???



CATERING

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

OPTION ONE

Two course menu, served alternate

2 x Entree selections

2 x Main selections

or

2 x Main selections

2 x Dessert selections

Cost per person 36.00

OPTION TWO

Three course menu, served alternate

2 x Entree selections

2 x Main selections

2 x Dessert

Cost per person 42.00

CANAPES

The inclusion of three selections from our canape menu

Cost per person 6.00

PLATTERS

Sandwich Platter 66.00

Toasted or fresh

Antipasto Platter 69.50

Cheese Platter 69.50

Mixed finger food platter 105.00

Our mixed platters are a chef's selection of four different items, 15 pieces of each served with chips and condiments to suit. They are a classic club platter consisting of mainly fried food and some baked goods.

EXTRAS

Tea and coffee per person 3.00

All day tea and coffee per person 5.00

CATERING

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ENTREE

Creamy potato, bacon and leek soup with shallot pesto and garlic croutons

Marinated chicken on warm mixed vegetable salad with crispy prosciutto and white balsamic glaze gf

Avocado, bacon and cherry tomato bruschetta with balsamic glaze

VEG Mediterranean vegetable lasagne with tomato concassé

Buttered mushroom and bacon arancini with peppered leaf salad

GF Butter Chicken curry with saffron rice and Papadam

Prawn salad with thousand island sauce and lemon wedges

MAIN

GF Roasted breast of chicken on vegetable medley with white wine jus

Slow roasted lamb leg with minted jus on rustic root vegetable smash

Nile perch parcel with julienne salad and lime aioli

GF Slow roasted beef on potato and swede puree with pan jus and onion jam

Roasted pork leg medallion on baked vegetable medley with rich gravy and apple sauce

Grilled chicken fillet with creamy mushroom reduction and grilled prosciutto

DESSERT

Italian Tiramisu with shortbread biscuit

Sticky date pudding with butterscotch sauce

Lemon citrus tart with double cream

Warm white chocolate pudding with crème anglaise

Fresh fruit salad and ice cream

Hot apple and peach strudel with double cream

Brandy snap basket filled with candied mixed berries, vanilla mousse

CATERING

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CANAPES

Camembert and fig jam toasts

Herbed chicken salad cups

Prawn spring rolls

GF Prawn cocktail with thousand island dressing

Satay chicken skewers

Twice cooked Asian pork belly with sesame soy dressing

Italian meatballs

VEG GF Assorted rice paper rolls

Grilled Moroccan chicken with yoghurt

Sweet potato and bacon arancini ball

Tomato, Onion, Bacon and sweet corn Bruschetta

Sticky BBQ pork ribs

Salt and pepper squid

Chicken wings with bbq mayo

DESSERT CANAPES

Cheese cake slices

Mini Chocolate tarts

Fruit skewers with Dip chocolate

GF Mini pavlova with seasonal fruits and passionfruit curd

Lolly platter (four items)

MOTEL

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

To experience officially accredited 4.5 star quality accommodation try the Wagga RSL Motel & Apartments. Enjoy a relaxed stay complemented by outstanding customer service, modern decor and high quality facilities including a solar heated pool. Centrally located opposite the Murrumbidgee Turf Club Racecourse, the Wagga RSL Motel is five minutes from Wagga's CBD, a fifteen minute drive from Wagga Airport and a short stroll to the Commercial Club.

EXECUTIVE SUITE

Large rooms with a choice of bedding options to accommodate up to 3 guests as couples or colleagues. Spacious ensuite with walk in shower and large fluffy bath sheets. Flat screen TV plus CD player and Ipod dock. Also available are interconnecting suites for families as well as a choice of courtyard, terrace or first floor with a balcony for no additional cost. Complimentary Wi-Fi is available throughout the Motel.

Rates from \$159

LUXURY SPA

Spread out in our massive suite, the best in the Motel with views over the MTC racecourse. King pillow top bed, full lounge area with 127 cm flat screen, dining suite and walk in robe, 3 seater lounge (doubles as a fold out bed for young children). All the features of the Deluxe suite plus a massage spa bath, kitchenette with full size fridge. A generous selection of coffees and teas, complimentary bottled water and a coffee pod machine.

Rates from \$233.10

EXECUTIVE SPA

All spa suites feature views over the MTC racecourse and include a large spa bath as well as a shower and dual basins. A larger flat screen TV, 3 seater lounge (doubles as a fold out bed for young children) and pillow top Queen Bed. A generous selection of coffees and teas, complimentary bottled water and a good size fridge.

Rates from \$179

CORNER SPA

Views over the MTC racecourse with personal balcony plus a large corner spa, dual basins and shower. A larger flat screen TV, 3 seater lounge (doubles as a fold out bed for young children) and pillow top Queen Bed. A generous selection of coffees and teas, complimentary bottled water and a good size fridge.

Rates from \$179

DELUXE SPA

Views over the MTC racecourse with a huge bathroom with extra deep spa bath as well as a shower and dual basins, plus bathrobes. Extra-large suite with King pillow top bed 107 cm flat screen, surround sound, 3 seater lounge (doubles as a fold out bed for young children). A generous selection of coffees and teas, complimentary bottled water, a good size fridge and a coffee pod machine.

Rates from \$217.55

APARTMENTS

Luxuriously appointed 2 bedroom apartments, adjacent to the Motel with access to all the Motel/Club facilities. Choice of bedding to accommodate up to 6 guests with a flat screen in every bedroom! Brand new fully equipped kitchen and large dining/living area as well as outside seating on the patio/terrace. Perfect for short or longer term stays with servicing optional, the ultimate in comfort, space and privacy.

Rates from \$217.55

CONDITIONS

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

WAGGA RSL CLUB CONFERENCE BOOKING GUIDELINES

Room Hire Fee

The room hire fee includes:

Venue set up

White board and markers

Flip chart

Extension cords and power boards

Cloths for cabaret tables (depending on availability)

Lectern and hand-held microphone

Screen

Glasses and water in the room

A data projector is available for \$50 hire per day – or you may BYO.

Photocopying is also available-black and white (20c per page) and colour (30c per page) .

Pens, notepads and mints are available at \$5 per person.

The Wagga RSL Club will invoice for the room hire and any additional expenses following the meeting/conference.

Catering

In-room catering is provided by contactor CnL Catering.

Catering numbers must be advised by the Wednesday of the week prior to the function. This is the minimum number you will be charged for however catering numbers may increase.

CnL Catering will invoice for catering following the meeting/conference.

Confirmation

The week prior to the event all details must be confirmed either by phone or email. Please carefully check the information.

A booking will be regarded as confirmed only upon receipt of the room hire, along with the signed contract.

In the next three working days you will receive a tax invoice for your function, please ensure payment is made in full four working days prior to the event.

BOOKING

CORPORATE FUNCTIONS AT THE COMMERCIAL CLUB

YOUR CONFERENCE

Date of Event Venue

Name of Conference

Company

Postal Address for Invoice Purposes

.....

Contact Name

Phone Fax

Email

Facilitator on the day

Contact of Facilitator

Number of Attendees Payment Method Cash | Credit Card | Direct Debit

ROOM REQUIREMENTS

Room Hire Pacific Room | Mirage Room | Mirage & Pacific Combined
Bowlers Meeting Room | Fife Room | Meeting Room Two | Board Room

Room Setup Theatre | Classroom | U-Shape | Cabaret | Board

Room Access (Available from 8.30am)

Commencement Time **Finish Time** (Room fully vacated)

AV Equipment Required ?? | ?? | ??

Optional Extras Data Projector - \$50 | Teleconferencing Facilities - \$50 | Smartboard - \$50
Electronic Whiteboard - \$50 | Pens, notepads & mints - \$5 per person

BOOKING

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CATERING

Early Coffee Time

Morning Tea Time

Lunch Time

Afternoon Tea Time

Other

Please circle selections:

Beverages Basic | All Day Tea & Coffee | Juice Bar | All Day Tea, Coffee & Juice

Basic Options Basic Morning Tea | Tea, Coffee & Biscuits | All Day Tea, Coffee & Biscuits | Fresh Fruit Platter

Morning or Afternoon Tea

Tea, Coffee & Choice of 3 Bakery Items

- | | | |
|---|---|---|
| <input type="checkbox"/> Chocolate Brownie Slice | <input type="checkbox"/> Chef's selected gateaux | <input type="checkbox"/> Orange & Poppy Seed Muffins |
| <input type="checkbox"/> Butter Cookies | <input type="checkbox"/> Fresh Fruits | <input type="checkbox"/> White Chocolate & Lemon Poppy Biscuits |
| <input type="checkbox"/> Muesli Bars | <input type="checkbox"/> Sultana Scones | <input type="checkbox"/> Pumpkin Scones <input type="checkbox"/> Zucchini Slice |
| <input type="checkbox"/> Vegetable Frittata Slice | <input type="checkbox"/> Banana Bread Slices Bacon, Shallot & Cheese Muffin | |

Lunch Packages

Option One | Option Two | Option Three | Chef's selection hot finger food | Hot finger food platter | Noodle Boxes

Delegate Packages

Carvery Buffet | Asian Express | Pizza & Salad | BBQ Buffet

DIETARY REQUIREMENTS

Name of Person Requirement

Name of Person Requirement

Name of Person Requirement

BOOKING

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BEVERAGES

Tab

Tab Limit

Drink Selection

AGREEMENT

Company Name

would like to confirm the above details and agree to the Wagga RSL conditions.

Contact Name

Signature Date